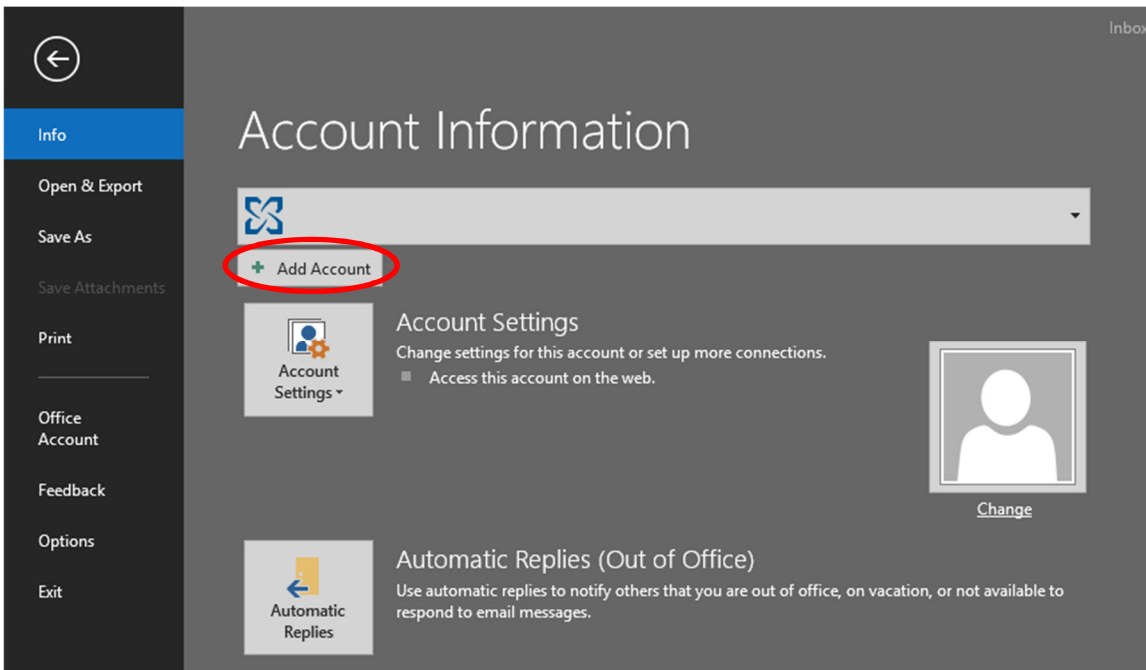
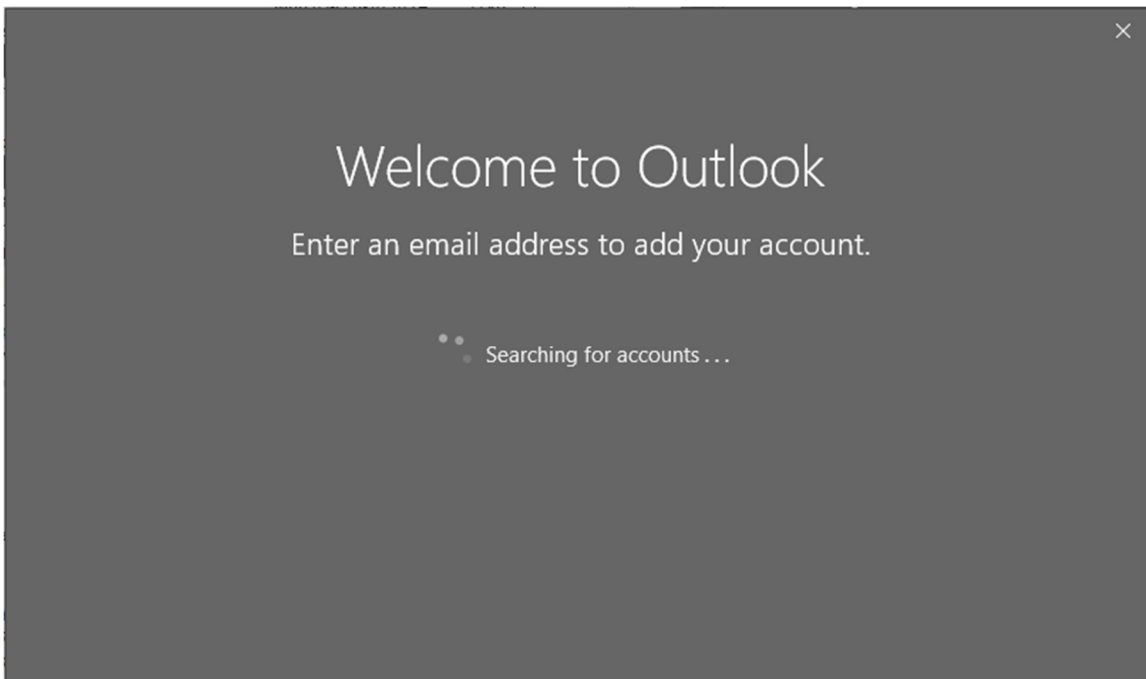


## Microsoft Outlook 2016 E-mail Setup (POP)

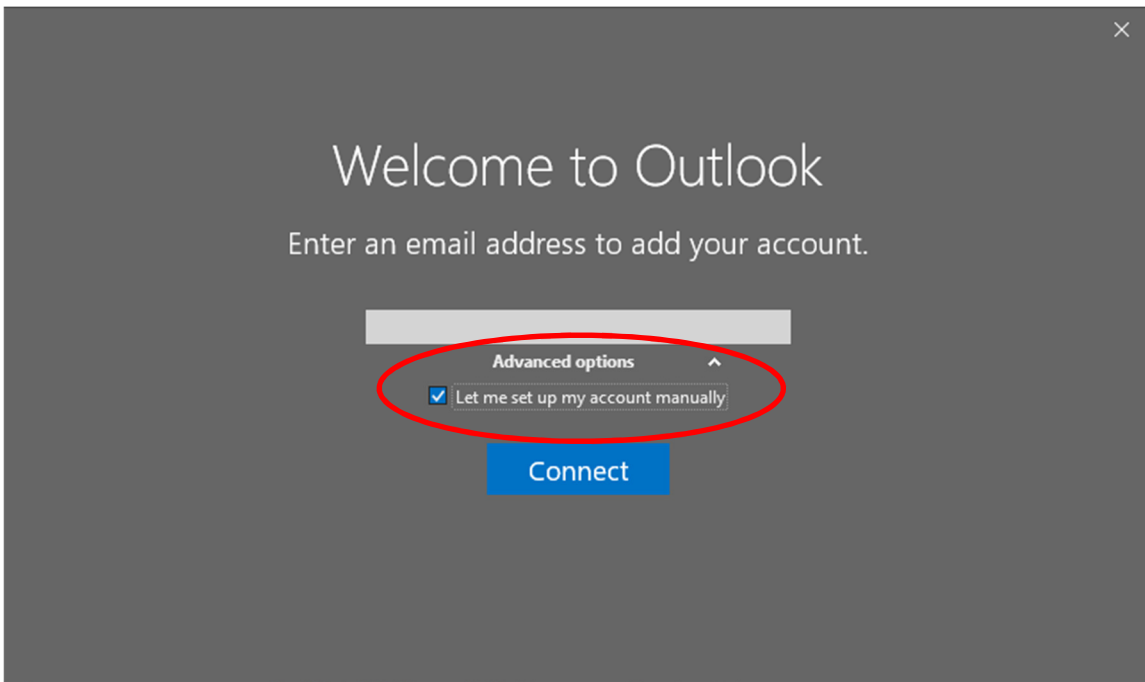
1. Click "File" → "Info" → "Add Account"



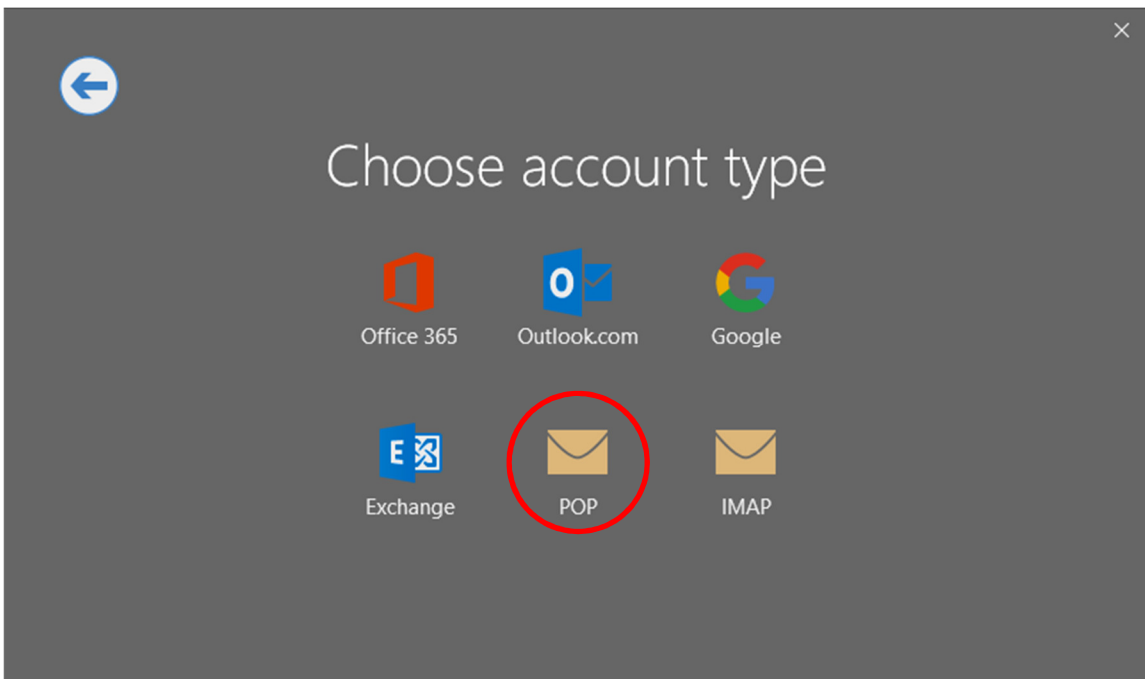
2. New dialog will be appeared, let it search for a few second



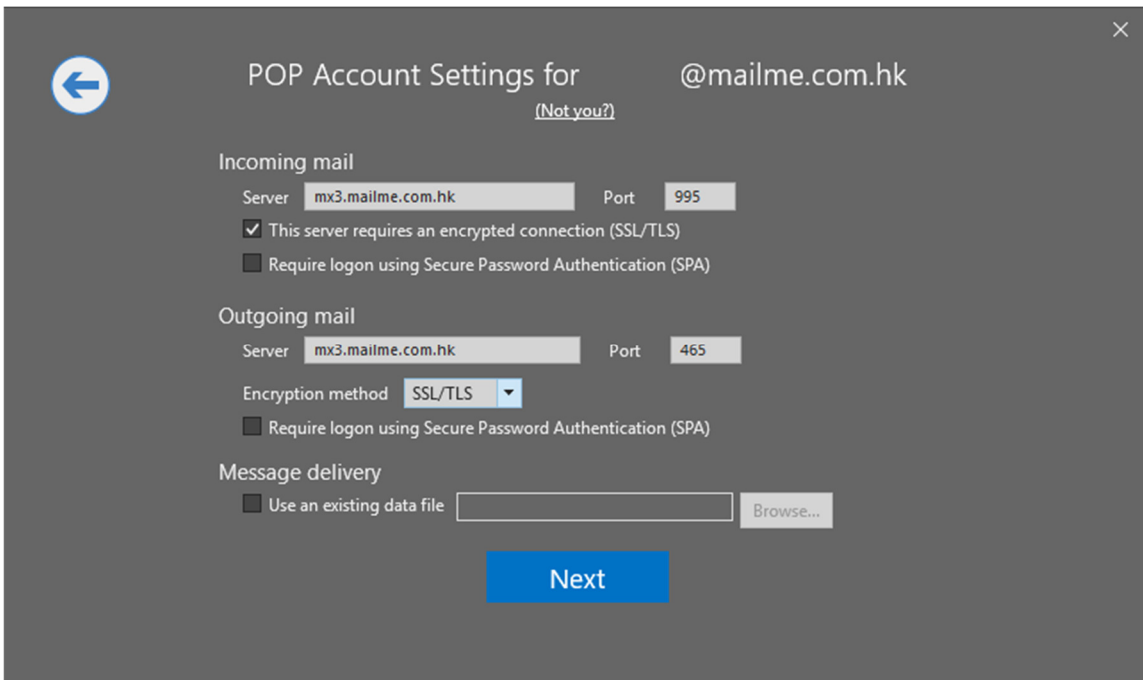
3. Enter your email address, be sure you have checked “Let me set up my account manually”



4. After clicking “Connect”, wait for a brief moment, select “POP” when prompted



5. Enter correct information



Incoming mail:

Server: **mx3.mailme.com.hk** Port: **995**

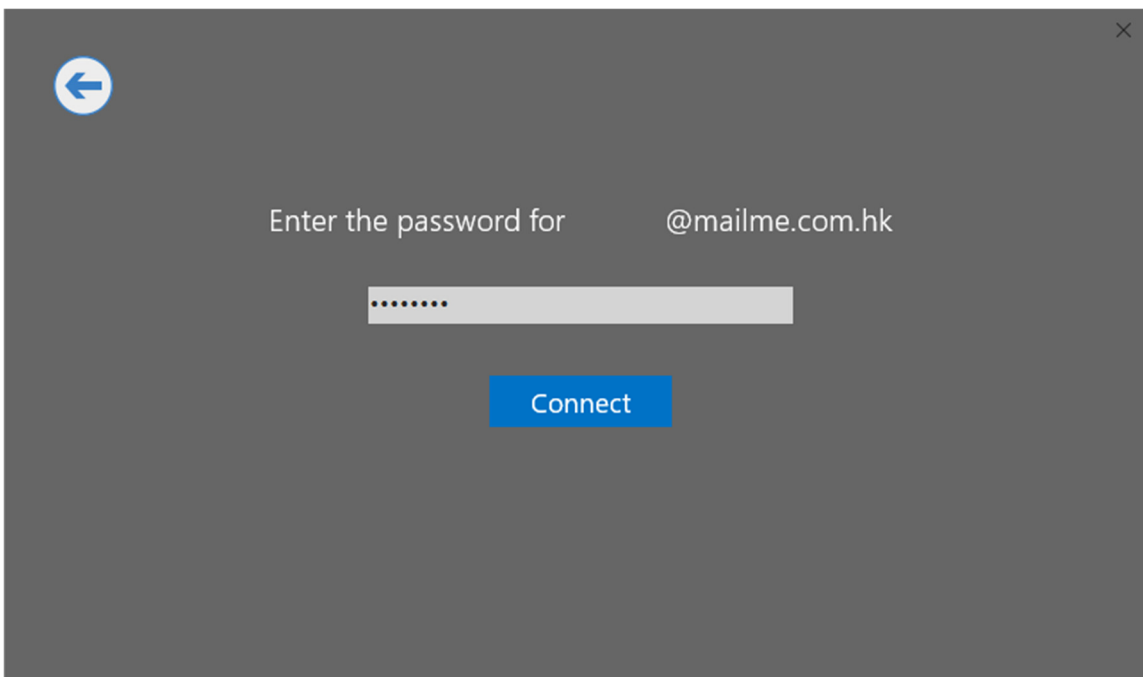
Checked: **This server requires an encrypted connection (SSL/TLS)**

Outgoing mail:

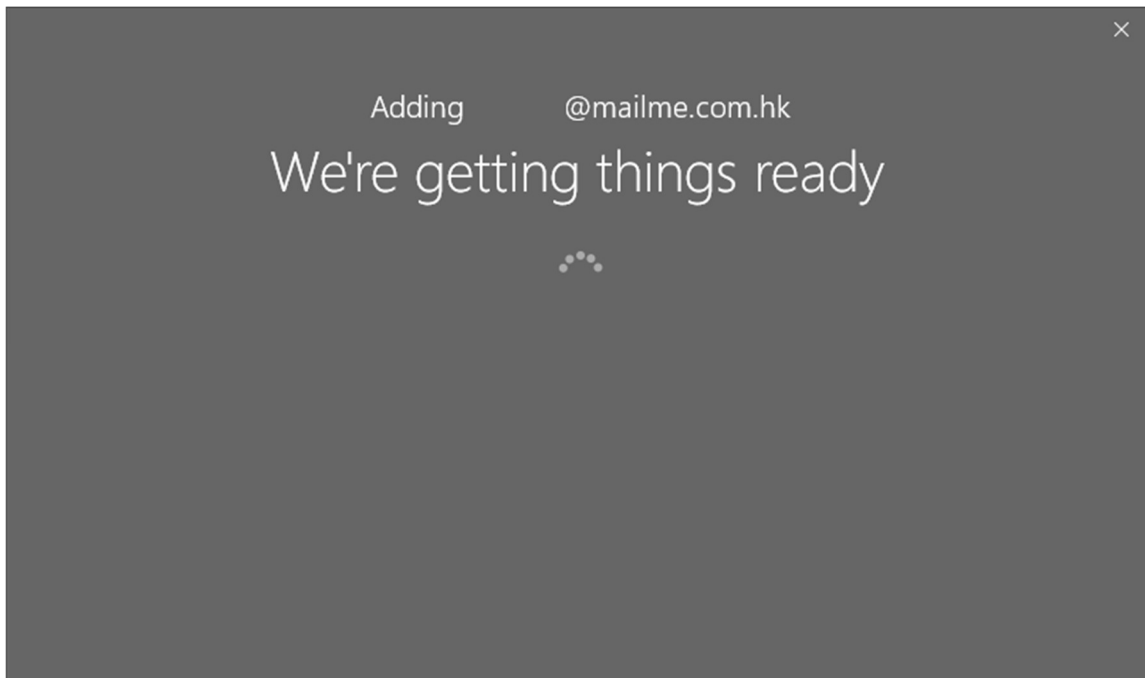
Server: **mx3.mailme.com.hk** Port: **465**

Encryption method: **SSL/TLS**

6. Lastly, Enter the password for your mailbox



7. It will take a couple minutes to getting things ready



8. By seeing this screen means the setup is complete.

